

Republic of the Philippines
Department of Health
JOSE R. REYES MEMORIAL MEDICAL CENTER
Manila

February 7, 2023

HOSPITAL PERSONNEL ORDER
No. 2023 - 078

SUBJECT: Composition of Gender and Development (GAD) Focal Point Committee

Pursuant to Memorandum Circular No. 2011-01 dated October 21, 2011 from Office of the President Philippine Commission on Women and as per Execom Meeting last April 11, 2016, effective January 1, 2023, and valid for one year, the following shall compose the Gender and Development (GAD) Focal Point Committee:

Executive Committee

Chairperson for Execom : Dr. EMMANUEL F. MONTAÑA, JR.
Members: Dr. ELIZABETH CADENA
Ms. LUCIA PANAGUITON
Mr. JOSEPH GATCHALIAN
Mr. JAYSON DELA CRUZ
Ms. TEODORA RUIZ-BAVIERA

Technical Working Group:

Chairperson: Dr. EMELITA UMALI
Vice Chairperson: Dr. JUANITA CARIÑO
Members: Dr. LEILANI CHAVEZ-COLOMA
Mr. RICHARD FARINAS
Ms. ROSEMARIE SALIBA
Ms. REBECCA SOLIMAN
Ms. ARLENE SABDAO
Ms. MA. ELENA HILARIO
Ms. CYRIL GRACE FAMPULA
Mr. JAN MICHAEL DESPABILADERAS
Mr. BUENOFLORES GRANDEA, JR.
Mr. JOHN PAUL GUINTO

Secretary: Ms. ANNA MARIE IQUIN
Ms. JENNIFER CATLI

Sub-group GAD-TWG (Diversity and Inclusion Committee)

	Dr. ARVIN ESCUETA	-	Pediatrics /HACT
	Dr. MARIA LAURICE PEÑA	-	WCPU
	Dr. JONALYN BAGADIONG	-	WCPU
	JOSEPH GATCHALIAN	-	HACT
	ADELAIDA BERONDO	-	HRMD/CODI
	ROSALYN YANZON	-	NETRU
	CHRISTOPHER EDUARTE	-	Nuclear
Medicine	RHODESSA MARRIE PENETRANTE	-	MSWD

Functions:

a. The GFPS Chairperson shall:

- Issue policies or other directives that support GAD mainstreaming in the policies, plans, programs, projects and activities, budget, systems and procedures of the agency including the creation, strengthening, modification or reconstitution of the GFPS; and
- Approve the GAD Plan, Program and Budget of the agency as duly endorsed by the Executive Committee, with the assistance of the Technical Working Group, and ensure its implementation

b. The Executive Committee shall:

- Provide direction and give policy advice to the Agency Head to support and strengthen the GFPS and agency's GAD mainstreaming activities;
- Direct the identification of GAD Strategies, programs, activities and projects based on the results of the gender audit, gender analysis and according to the identified priorities of the agency in response to the gender issues faced by its clients and employees;
- Ensure the timely submission of the agency GAD Plan and Budget Accomplishment Report and other GAD-related reports to the PCW and to DBM;
- Ensure the effective and efficient implementation of the agency GAD programs, activities and projects and the judicious utilization of the GAD Budget;
- Build and strengthen the partnership of the agency with PCW, GAD experts, advocates, women's groups and other stakeholders in pursuit of gender mainstreaming;
- Recommend approval of agency GAD Plans and Budgets and GAD ARs, and
- Recommend awards or recognition to outstanding institutional GAD programs, activities and projects and/or GAD FP members,

c. The Technical Working Group (TWG) or Secretariat shall:

- Facilitate the implementation of the gender mainstreaming efforts of the agency through the GAD planning and budgeting process;
- Formulate agency GAD Plans, Programs and Budget in response to the gender gaps and issues faced by their clients and constituencies, women and men employees, following the conduct of a gender audit, gender analysis, and/or review of sex disaggregated data:
- Assist in the capacity development of and provide technical assistance to the agency, and as needed, to officers in the offices or units. In this regard, the TWG shall work with the human resource development office on the development and implementation of an appropriate capacity development program on gender equality and women's empowerment for its employees, and as requested or deemed necessary, for other offices under the Department or Agency, as the case may be;
- Coordinate with the various units of the agency including its regional and attached agencies and ensure their meaningful participation in GAD strategic and annual planning exercises. The TWG of the GFPS of the central agency shall coordinate with the GFPS of its attached agencies, bureaus and regional offices especially on the preparation, consolidation and submission of GAD Plans and Budgets;

- Lead the conduct of advocacy activities and the development of IEC materials to ensure critical support of agency officials, staff and relevant stakeholders to the activities of the GAD Focal Point System and GAD mainstreaming activities;
- Monitor the implementation of GAD-related programs, activities and projects of this Medical Center and suggest corrective measures to improve implementation of GAD PAPS GFPS activities;
- Prepare and consolidate agency GAD accomplishment reports; and
- Provide regular updates and recommendations to the head of agency or ExeCom on the activities of the GFPS and the progress of agency GAD mainstreaming activities based on the feedback and reports of the various units of the agency.

All orders to the contrary are hereby rescinded.

This order, being issued in the interest of the service, is declared official and made of record. Please be guided accordingly.

EMMANUEL F. MONTAÑA, JR., MD, MHA
 Medical Center Chief II

FEB 08 2023

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Copy furnished:

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|---------------------|----------------------|
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